

COURSE	START DATE	TIME	M	T	W	T	F	S	COST
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IT TECHNOLOGY/ADMIN SKILLS **An assessment is necessary to evaluate eligibility into this class

Business Administration Skills	Wednesday 13 th July – 14 th Sept 2022	10 weeks – 30 hours 9:30am – 12:30pm			✓				\$65
MYOB Account Right Beginners	Monday 18 th July – 5 th Sept 2022	8 weeks – 20 hours 5:30pm – 8:00pm	✓						\$100
Xero	Wednesday 20 th July – 7 th Sept 2022	8 weeks – 20 hours 6:00pm – 8:30pm			✓				\$100
Basic Computers & Beyond	Thursday 21 st July – 8 th Sept 2022	8 weeks – 20 hours 9:30am – 12:00pm				✓			\$65
Intermediate Computers	Thursday 21 st July – 8 th Sept 2022	8 weeks – 20 hours 12:30pm – 3:00pm				✓			\$65
Introduction to the Internet	Dates to be Confirmed	2 sessions – 5 hours 9:30am – 12pm							\$30

HOSPITALITY

Cooking up Jobs (Pre-requisite to Commercial Kitchen Skills)	Mondays AND Thursdays 11 th July – 8 th Sept 2022	9 weeks – 90 hours Mon AND Thurs 9:00am – 2:30pm	✓			✓			\$30
Commercial Kitchen Skills	Tuesday 19 th July – 6 th Sept 2022	8 weeks - 48 hours 9:00am – 3:30pm		✓					\$35
Become a Barista	Saturday 2 nd July 2022 16 th July 2022 23 rd July 2022 13 th August 2022 27 th August 2022	Each session 5 hours 9:30am – 3:00pm						✓	\$35
Prepare Food Safely	Tuesday 2 nd August – 30 th August 22	5 weeks – 15 hours 12:30pm – 3:30pm		✓					\$50
Introduction to Hospitality (Front of House)	Wednesday & Friday 10 th August – 9 th Sept 2022	5 weeks - 40 hours 10:00am – 2:30pm			✓		✓		\$30

ENGLISH AS A SECOND LANGUAGE (ESL) **An assessment is necessary to evaluate eligibility into this class

Prepare for IELTS**	Wednesday 20 th July – 7 th Sept 2022	8 weeks – 20 hours 9:30am – 12:00pm			✓				\$30
ESL Level 2**	Thursday 21 st July – 8 th Sept 2022	8 weeks – 20 hours 9:00am – 11:30pm				✓			FREE

Click here to find out how to enrol <https://www.ballaratnc.org.au/how-to-enrol.php>

Ballarat Neighbourhood Centre
11 Tuppen Drive, Sebastopol 3356 – Phone: 5329 3273
P.O. Box 540W, Ballarat 3350
Email: reception@ballaratnc.org.au
Website: www.ballaratnc.org.au

COURSE	START DATE	TIME	M	T	W	T	F	S	COST
INTRODUCTORY SKILLS FOR LIFE **An assessment is necessary to evaluate eligibility into this class									
Independent Living Skills – Cooking**	Dates to be Confirmed	8 weeks – 20 hours							\$30
Independent Living Skills – Finances**	Tuesday 26 th July – 13 th Sept 2022	8 weeks – 20 hours 12:30pm – 3:00pm		✓					\$30
Independent Living Skills – Basic Computers**	Wednesday 27 th July – 14 th Sept 2022	8 weeks – 20 hours 1pm – 3:30pm			✓				\$30
Independent Living Skills – Gardening**	Dates to be Confirmed	8 weeks – 20 hours							\$30
Practical Literacy & Numeracy**	Tuesday 19 th July – 6 th Sept 2022	8 weeks – 20 hours 9:30am – 12:00pm		✓					\$30

SKILLS FOR LIFE **An assessment is necessary to evaluate eligibility into this class

Skills for Work & Study Health Services	Monday & Tuesdays 18 th July – 6 th Sept 2022	8 weeks – 80 hours 9:30am – 3:00pm	✓	✓					\$30
Become Work Ready	Monday 25 th July – 12 th Sept 2022	8 weeks – 20 hours 9:30am – 12:00pm	✓						FREE
Knitting for Beginners	Tuesday 19 th July – 6 th Sept 2022	8 weeks - 20 hours 12:30pm – 3:00pm		✓					\$30
Sewing for Intermediate (Tues)	Tuesday 19 th July – 6 th Sept 2022	8 weeks – 20 hours 9:30am – 12:00pm		✓					\$30
Sewing for Beginners	Wednesday 20 th July – 7 th Sept 2022	8 weeks – 20 hours 9:30am – 12:00pm			✓				\$30
Sewing for Intermediate	Wednesday 20 th July – 7 th Sept 2022	8 weeks – 20 hours 12:30pm – 3:00pm			✓				\$30
Sewing for Beginners (Thurs)	Thursday 21 st July – 15 th Sept 2022	8 weeks – 20 hours 9:30am – 12:00pm			✓				\$30
Volunteer Induction	Thursday 28 th July 2022	1 session – 5 hours 9:30am – 3:00pm				✓			FREE
Find a Job: Aged Care	Dates to be Confirmed	3 days – 15 hours 9:30am – 3:00pm							\$30
Find a Job: Retail	Dates to be Confirmed	3 days – 15 hours 9:30am – 3:00pm							\$30
Find a Job: Trades	Dates to be Confirmed	3 days – 15 hours 9:30am – 3:00pm							\$30

WE ARE LOCATED IN THE BALLARAT SOUTH COMMUNITY HUB @ PHOENIX P12 COMMUNITY COLLEGE

